

UNITED STATES POST OFFICE

IN REPLY REFER TO

30 JUNE 1982

PRESIDENT  
CRYSTAL WATER BEACH ASSN  
WATERS RD  
POINT ROBERTS, WA 98281


WITH THE UPCOMING ELECTION OF OFFICERS IN YOUR ASSOCIATION, I AM REQUESTING THE AID OF THE NEWLY ELECTED OFFICERS IN CORRECTING THE MAIL DELIVERY PROBLEM. WHICH IS : ALL MAIL BEARING DIFFERENT ADDRESSES BEING DELIVERED IN ONE BOX.

THIS IS A PROBLEM BECAUSE OF THE FOLLOWING REASONS: 1) EACH INDIVIDUALS MAIL IS PRIVATE, 2) OCCASSIONAL MISSING MAIL OR SMALL PACKETS WHEN THE BOX IS SHARED BY MORE THAN ONE FAMILY OR ADDRESS 3) VIOLATES THE SANCTITY OF THE U. S. MAILS WHEN MAIL IS ALLOWED TO BE RECEIVED BY INDIVIDUALS WHOM THE MAIL WAS NOT INTENDED FOR 4) PROHIBITS THE POSTAL SERVICE FROM KEEPING AN ORGANIZED METHOD OF DELIVERY .

SUGGEST THE ASSOCIATION INSTALL A RACK WITH LABELED MAIL BOXES IN NUMERICAL ORDER.

PLEASE CONTACT ME IF THERE ARE ANY QUESTIONS. I AM HOPING THE PROBLEM CAN BE RESOLVED BY JULY 31, 1982.

RESPECTFULLY

  
DEAN T. NELSON, POSTMASTER PH 945-7770 MON-FRI 0800-1200 1300-1700

REGULATIONS RELATIVE TO STAR ROUTE BOX DELIVERY

1. (a) Any person living on or near a star route, where the contract calls for box delivery and collection service, and not within one-fourth mile of any post office, who desires his mail deposited at a given point on the line of the route by the carrier, must provide and erect a suitable approved box which will properly protect the mail so erected that the carrier may deliver and collect mail without dismounting from his vehicle. The box must be provided without expense to the Department.

(b) <sup>" "</sup>Each patron shall file with the postmaster at the post office to which his mail is addressed (which shall be one or both of the two post offices on the route on either side of and next to the box, or the post office from which the star route originates) a request for the delivery of his mail to the carrier for deposit at the designated point, at the risk of the addressee. Form 5431 Star Route Box Patron Notice shall be used for this purpose.

(c) It is a requirement of the Department that boxes provided by star route patrons shall be located on the right hand side of the road in the direction of travel of the carriers in all cases where traffic conditions are such as would make it dangerous for the carrier to drive to the left in order to reach the boxes or their so driving would constitute a violation of traffic laws or regulations. Contractor is not required to leave his vehicle to serve any mail box. In such cases patrons should erect a box on each side of the road, if they desire service both ways. Star Route carriers have no special rights or privileges in the use of roads, but are amenable to the same laws and regulations that apply to others.

(d) Boxes are due to be placed about <sup>4 1/2"</sup> ~~3 1/2~~ to 4 feet above the ground. Experience has shown that if top of mail box is 45 inches from the ground, it can be readily served by carriers from most types of vehicles. There are three approved sizes of mail boxes for use on routes. Size 1 is approximately 19 inches long, 6 1/2 inches wide, and 8 1/2 inches high. Size 1A is approximately 21 inches by 8 inches and 10 1/2 inches high, with a letter slot in the door. Size 2 is approximately 23 1/2 inches by 11 1/2 inches and 13 1/2 inches high. It has been found that most manufacturers of mail boxes conform to these specifications. Such boxes can usually be purchased at your local retail outlets. Where a box is newly installed or a present box is being replaced, one of the approved rural type boxes outlined above must be used. The name and box number of the owner must be neatly inscribed in letters and numerals not less than 1 inch high on the side of the box visible to the carrier as he approaches, or on the door if the boxes are grouped.

2. (a) Mail matter addressed to a qualified patron of a star route will be taken by the carrier from the post office and deposited into the proper mail box. If required by the contract, the carrier will deliver registered, certified, insured, and COD mail: Delivery of this mail will

*Suggest you install the boxes on 1 or 2 racks in numerical sequence*



*N. M. M.*

POSTAL SERVICE  
ROUTING SLIP

DEPT., OFFICE OR  
ROOM NO.

MR. KARL GREGG  
683 CRYSTAL BEACH RD.  
POINT ROBERTS, WA 98281-9998

- APPROVAL
- SIGNATURE
- COMMENT
- SEE ME
- AS REQUESTED
- INFORMATION
- READ AND RETURN
- READ AND FILE
- NECESSARY ACTION
- INVESTIGATE
- RECOMMENDATION
- PREPARE REPLY

3

4

5

FROM: DEAN NELSON, POSTMASTER

EXTENSION

ROOM NO.

DATE

5/19/83

REMARKS:

ROUTE EXTENSION HAS BEEN APPROVED AS PER YOUR LETTER AND DIAGRAM DATED 2-12-83.

THE FIRST DATE OF DELIVERY FOR THE NEW EXTENSION IS JUNE 11, 1983.

THE REASON FOR THIS DATE IS: JUNE 11, 1983 IS THE START OF A NEW PAY PERIOD FOR THE POST OFFICE, ALL EXTENSIONS AND NEW CONTRACTS MUST BEGIN ON THE FIRST DAY OF THE PAY PERIOD TO ACCOMMODATE THE POSTAL DATA CENTER.

PLEASE PASS THIS INFORMATION ON TO YOUR ASSOCIATION MEMBERS.

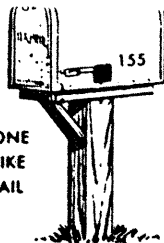
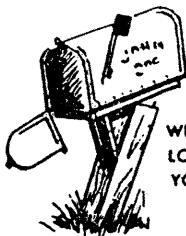
AS A RULE THE ROUTE EXTENSIONS ARE EITHER APPROVED OR DISAPPROVED WITH-IN 4-6 WEEKS, BECAUSE OF MANY PROBLEMS AT THE DISTRICT TRANSPORTATION OFFICE, THE ROUTE EXTENSION YOU REQUESTED WAS DELAYED.

ATTACHED - SIGN-UP FORMS  
TO BE COMPLETED BY NEW  
ROUTE CUSTOMERS AND APPROVED  
AT POST OFFICE

# Mail Box Needs Attention

(Date) \_\_\_\_\_

M \_\_\_\_\_



WHICH ONE  
LOOKS LIKE  
YOUR MAIL  
BOX?

Postal regulations require customers to provide and erect at their own expense rural mail boxes which meet official standards. A recent inspection disclosed the irregularities checked below.

YOUR BOX IS NOT AN APPROVED BOX	THE SIGNAL FLAG NEEDS ATTENTION
THE DOOR NEEDS ATTENTION	YOUR BOX IS TOO NEAR THE ROAD
BOX MUST BE LOCATED SO CARRIER CAN SERVE IT WITHOUT LEAVING VEHICLE	YOUR BOX IS TOO FAR FROM THE ROAD
YOUR BOX IS NOT WATERPROOF	YOUR BOX SHOULD FACE THE ROAD
YOUR BOX SHOULD BE RAISED _____ INCHES	YOUR BOX SHOULD BE SECURELY FASTENED TO ITS SUPPORT
YOUR BOX SHOULD BE LOWERED _____ INCHES	YOUR BOX SHOULD BE LEVELED, AND THE POST FIRMLY PLANTED
YOUR BOX SHOULD BE ON THE RIGHT-HAND SIDE OF THE ROAD AS TRAVELED BY THE CARRIER	A NEW POST FOR YOUR BOX SHOULD BE PROVIDED
THE APPROACH TO YOUR BOX SHOULD BE FILLED AND PROPERLY GRADED AND KEPT UNOBSTRUCTED AT ALL TIMES	BOX NO. MUST BE PRINTED IN NUMERALS NOT LESS THAN ONE INCH HIGH ON THE SIDE OF THE BOX VISIBLE TO THE CARRIER AS HE REGULARLY APPROACHES IT OR ON THE DOOR IF THE BOXES ARE GROUPED.
THE APPROACH TO YOUR BOX SHOULD BE KEPT FREE OF SNOW	YOUR BOX SHOULD BE PAINTED TO PREVENT RUSTING

OTHER IRREGULARITIES

Please help your carrier provide you with better service by correcting the irregularities noted above. If the deficiencies are not corrected by \_\_\_\_\_, delivery service will be suspended until the required standards are met. Your cooperation in the interest of improved postal service is appreciated.

If you have any questions please see your carrier or contact me.

(Postmaster)

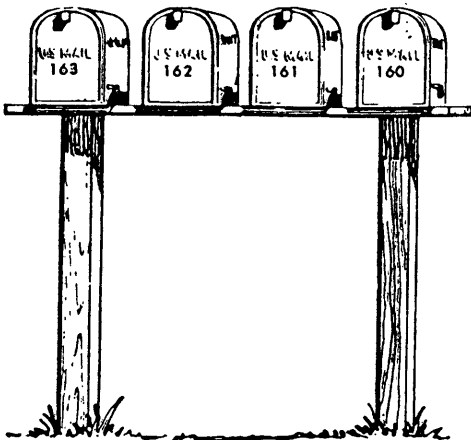
## Suggested Way to Group Boxes

Whenever possible boxes must be located so that carrier's vehicle is off pavement when serving them.

Box number must be painted on box in numerals not less than one inch high.

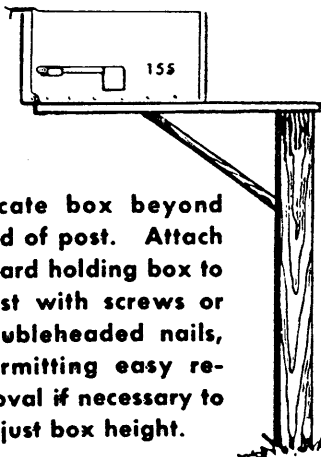
Post must be neat and of adequate strength and size.

Approach to box should be a hard level surface (gravel, cinders, stone).



Suggested installation of a single box.

Suggested installation where snow removal is a problem.



Locate box beyond end of post. Attach board holding box to post with screws or doubleheaded nails, permitting easy removal if necessary to adjust box height.

